

---

# **COUNCIL**

# **BULLETIN**

---

**Issue Number 21/2019**  
**Friday, 31 May 2019**



---

Compiled, designed and produced by  
Customer Services Directorate - Governance

Contact: Kim Partridge  
Telephone: 01992 564443

---

*Epping Forest District Council*  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)



---

## PART A - FORWARD DIARY

---

### Key to abbreviations:

---

<b>CC</b>	Council Chamber	<b>Cab Off</b>	Cabinet Office
<b>CR1</b>	Committee Room 1	<b>CONF</b>	Conference Room (1st floor)
<b>CR2</b>	Committee Room 2	<b>CH OFF</b>	Chairman of Council's Office
<b>MR</b>	Members' Room	<b>TR RM</b>	Training Room
<b>TBD</b>	To be decided	<b>HEM</b>	Hemnal Street Offices.
<b>TBN</b>	To be noted	<b>HH</b>	Homefield House
<b>TBC</b>	To be confirmed	<b>ESC</b>	Epping Sports Centre

---

Other venues are shown in full.

---

### Week One: 3 June 2019 – 9 June 2019

---

Monday 3 June	10.00am	Member Training - Chairmanship of Area Plans Sub-Committee	CR1
	2.00pm	Digital Roll Out	MR
	6.00pm	Digital Roll Out	MR
Tuesday 4 June	10.00am	Licensing Sub-Committee (Reconvened from meeting of 16.05.19)	CC
	7.30pm	Overview and Scrutiny Committee	CC
Wednesday 5 June	7.30pm	District Development Management Committee - Cancelled	
Thursday 6 June	9.00am	Member Training – Licensing - Cancelled	
Friday 7 June			
Saturday 8 June			
Sunday 9 June			

---

### Week Two: 10 June 2019 – 16 June 2019

---

Monday 10 June	5.00pm	Epping Forest Local Highways Panel	CC
Tuesday 11 June	2.00pm	Digital Roll Out	MR
	7.00pm	Epping Forest Youth Council	CC
Wednesday 12 June	6.30pm	Briefing – Area Planning Sub-Committee East	CR1
	7.30pm	Area Planning Sub-Committee East	CC
Thursday 13 June	7.00pm	Cabinet	CC
Friday 14 June			
Saturday 15 June			
Sunday 16 June			

---

**Week Three: 17 June 2019 – 23 June 2019**

---

Monday 17 June	7.00pm	Joint Consultative Committee	CR1
Tuesday 18 June	7.00pm	Council Housebuilding Cabinet Committee	CC
Wednesday 19 June	2.30pm 6.30pm 7.30pm	Licensing Committee Briefing – Area Planning Sub-Committee West Area Planning Sub-Committee West	CC CR1 CC
Thursday 20 June	7.00pm	Finance and Performance Management Cabinet Committee	CC
Friday 21 June			
Saturday 22 June			
Sunday 23 June			

---

**Week Four: 24 June 2019 – 30 June 2019**

---

Monday 24 June	7.00pm	Member Training - Overview and Scrutiny	CR1
Tuesday 25 June	7.30pm	Stronger Place Select Committee	CC
Wednesday 26 June			
Thursday 27 June	7.00pm	Asset Management and Economic Development Cabinet Committee	CC
Friday 28 June			
Saturday 29 June			
Sunday 30 Jun			

---

## PART B - ESSENTIAL INFORMATION

---

### **Committee Management System**

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

### **Constitution**

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

---

## **PART C - GENERAL INFORMATION**

---

### **1. DECLARATION OF INTERESTS ANNUAL REVIEW**

Would all Members kindly take a moment to review your Declaration of Interests forms to ensure that they are current.

Please contact Kim Partridge, [kpartridge@eppingforestdc.gov.uk](mailto:kpartridge@eppingforestdc.gov.uk) if you would like a new form.

Further information: Kim Partridge (ext 4443)

### **2. 'THE SQUADRON' D-DAY COMMEMORATION INVITATION 4 JUNE 2019**

The Squadron – a recreation of Battle of Britain buildings at North Weald Airfield has recently been acquired by new owners. Aero Legends <https://www.aerolegends.co.uk/> is an established flight experience company currently operating a range of historic aircraft from airfields in Kent and Northamptonshire. Aircraft from the Aero Legends collection will be mustering at North Weald Airfield on Tuesday 4 June prior to Normandy D-Day commemorations later in the week. The company's WWII C-3 Dakota (C-47 Sky Train) transport plane escorted by several of the company's single and twin seat Spitfires will be leaving North Weald at approximately mid-day on 4 June for the main rendezvous with other historic aircraft before a combined parachute drop later in the week.

Aero Legends departure from North Weald and the main event are being covered by the BBC.

Aero Legends was founded in 2014 at Headcorn Aerodrome in Kent by Keith Perkins. Mr Perkins has extended an invitation to councillors to meet him and view some of the collection at The Squadron during an open morning prior to departure of the aircraft. Members will have the opportunity to see the type of aircraft Aero Legends plans to operate on a permanent basis from The Squadron and plans to extend its 'Flight Experience' business at North Weald.

The departure is expected to generate a high level of interest among aviation enthusiast and the Squadron will also be open to the public.

Members are invited to drop in at any time between 10am and the departure of the aircraft at approximately 12 noon.

Refreshments will be available.

Further information: Darren Goodey (ext 4501)

**3. DISTRICT DEVELOPMENT MANAGEMENT COMMITTEE - CANCELLED**

There is no business for the meeting of the District Development Management Committee due to be held on 5 June 2019. With agreement of the Chairman of the Committee, the meeting has therefore been cancelled.

Further information: S Tautz (ext.4180)

**4. LICENSING TRAINING - CANCELLED**

Please be advised that the outside trainer that had been scheduled to take the Licensing training course on Thursday 6th June cannot now attend on that date. Therefore, the planned Licensing training will not be taking place.

It will not pose a problem for the majority of the Licensing Committee as 13 of the 15 members were trained last year. The two new members on this Committee will receive a more informal training session given by the Licensing Manager. This will be held on 6th June and they will be contacted separately to arrange this. New members must be trained in order for them to sit as members of a Licensing Sub-Committee and partake in decision making.

The Licensing Manager is still hoping to bring in an outside trainer later in the year to hold a more comprehensive refresher course for all members of the Licensing Committee.

Further information: Adrian Hendry (ext. 4246)

**5. HIGHWAYS HIGHLIGHTS BULLETIN (Pages 13 - 16)**

The monthly bulletin issued by Essex County Council's Cabinet Member for Infrastructure is attached for the information of members.

Further information: S Tautz (ext 4180)

**6. CHAIRMAN'S DIARY (Pages 17 - 18)**

Please see Diary attached.

---

## LICENSING ACT 2003

---

Please be advised that the Licensing Unit has received the following applications for a Variation of an existing Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Mihai Valeriu Chesnoiu  
Address of Premises: Turkwise, 162-164 High Street Ongar Essex CM5 9JJ  
Brief details of the nature of the application:  
A Variation of Licensable hours, an extra hour till midnight on all licensable activities Monday to Sunday, name change to Porterhouse-Wine Bar and Kitchen, and opening time extended an extra hour till midnight Monday to Sunday

Live Music Friday to Saturday 18.00 – 00.00  
Recorded Music Monday to Sunday 12.00 – 00.00  
Late Night Refreshment Monday to Sunday 23.00 – 00.00  
The Sale by Retail of Alcohol Monday to Sunday 12.00 – 00.00  
Opening Times of Premises Monday to Sunday 12.00 – 00.00

Consultation Period From: 29<sup>th</sup> May 2019 to 25<sup>th</sup> June 2019

Officer in charge: Debbie Houghton

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager  
Licensing Officer

Kim Tuckey 01992 564034  
Debbie Houghton 01992 564336



---

## PLANNING

---

### 1. Appeals Lodged

None this week.

### 2. Forthcoming Planning Inquiries/Hearings

None this week.

### 3. Enforcement Appeals

None this week.

### 4. Appeal Decisions

EPF/1366/18 – 209D/E High Road, Loughton IG10 1BB - Application for variation of condition 2 'plan numbers' and 3 'use of rear double doors' on planning application EPF/0808/17 (Erection of rear conservatory) – Dismissed

EPF/2505/18 – Nazeing Service Station, Nazeing Road, Nazeing EN9 1HU - Application for Removal of Condition 4 'Removal of permitted development rights' and Condition 5 'No conversion of roofspace to living space' of EPF/2698/16 (Demolition of the existing service station and construction of 6 x 2 Bedroom Houses with amenity space, off-street parking and landscaping. Alternative design to approved scheme EPF/0303/13 with higher roof heights) – Allowed with conditions

EPF/3171/18 – Forest Bungalow, Woodside, North Weald CM16 6LE - First floor extension to form a x 2 no. bedroom house – Allowed with conditions

### 5. Tree Preservation Orders

None this week.

### 6. S106 Agreements

None this week.

### 7. Changes to Planning Systems

None this week.

---

## PROPOSED PLANNING ENFORCEMENT ACTION

---

None this week

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
Compliance Officer	Shannon Murphy	01992 564217

---

## **PORTFOLIO HOLDER DECISIONS**

---

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

This page is intentionally left blank

# HIGHWAYS HIGHLIGHTS

## FOCUS ON FOOTWAYS

With the Member-led pothole repair programme now wrapping up, (see page 2) our focus is turning to pavements, or 'footways' as engineers call them.

County Members recently received a letter from Cllr Kevin Bentley, Cabinet Member for Infrastructure, inviting them to once again liaise with their local communities, this time to identify locally important footway problems.

As the information comes in, we will carry out repairs alongside the other work we do fixing risk-assessed faults and delivering programmed capital works.

The funding is not unlimited so in the guidelines provided County Members have been asked to identify up to five specific footway or kerb defects in their Division.

This may be a mixture of specific 'spot defects' (i.e. a specific footway hole, broken, missing or damaged single kerbstone and so on) and/or limited 'length defects' i.e. problems which lie along a stretch of footway, kerbing or verge.

As work gets under way, we will tweet out pictures, so be sure to follow @essexhighways



CLICK  
TO VIEW  
VIDEO

## COMMENT COUNCILLOR KEVIN BENTLEY



**Deputy Leader,  
Essex County  
Council and  
Cabinet Member  
for Infrastructure**

Summer is just around the corner which means you will see many of our crews working on the highways. I am now switching attention to repair local and estate roads as well as continuing to invest in larger infrastructure projects across Essex. I am also pleased to launch our footway repair scheme which I hope you and your residents will find useful. Please ensure you put forward your footways that most urgently need doing and please do pass this newsletter onto any residents' organisation or individuals who you think would find it helpful.

## POTHOLE INITIATIVE DELIVERS THOUSANDS OF ADDITIONAL REPAIRS

Since introduction of the Member-led Local Pothole repair programme last autumn, we have fixed hundreds of the specific carriageway potholes reported through the programme.

We have also put forward some repairs for consideration in future capital programmes. Overall we have fixed more than 6000 defects, with work going on until June. Coupled with the regular repairs we deliver based on our safety-led priorities, and with the help of a mild winter, with your help we have significantly reduced the number of potholes on our Essex road network.



# STRUCTURES: BRIDGES DON'T STAND STILL

You may not realise it as you use them every day, but like your home, the 1600 bridges (and subways, culverts, footbridges, retaining walls, dams, gantrys that we are responsible for) are flexing, eroding and the materials they're made of are continually deteriorating.

Bridges need regular inspection and periodic repairs or replacement, like every other asset on our network. Many bridges in Essex were built and may be largely unchanged for decades or even centuries – they were usually not built for the weight of modern traffic, so it's no surprise that Essex Highways engineers are often involved in projects to keep a bridge safe or improve it for the future.

Regular inspections are vital, but some bridges may suddenly crack or split one layer from another, as pressure and sub-soil movement becomes too great. This may not be visible from the road and so we need to explain to a sceptical travelling public why the work must be done. And sometimes a bridge will show evidence of sudden deterioration, which means we have to close it at short notice.

We will always offer appropriate, signed diversions, but

sometimes, particularly in rural areas with few alternative routes, official diversions will cause inconvenience to drivers. Essex Highways has improved the regular and ad hoc structures inspection regimes. We have pioneered innovative solutions, including the use of dry lining in smaller culverts and ways to strengthen bridges, (as shown under Salary Bridge, near the University in Colchester where grooves cut and steel cables installed under tension). This reinforcement avoided the otherwise inevitable major cost in money and traffic disruption of a full bridge replacement.



## POTHOLES, PAVEMENTS AND DRAINS FIXED IN THE MONTH...


Please note: drainage clearance capital works not active during April, re-starts in May. The regular cyclical drain cleaning programme starts on local roads in Maldon and then Brentwood in May. Tending rural roads were completed at the end of April.

DISTRICT	COUNTY ROUTES	LOCAL ROADS	PAVEMENT DEFECTS FIXED	DRAINS CLEARED
BASILDON	56	19	50	0
BRAINTREE	72	88	41	0
BRENTWOOD	17	32	45	2140
CASTLE POINT	44	13	23	0
CHELMSFORD	14	29	54	0
COLCHESTER	41	70	50	90
EPPING FOREST	89	65	169	0
HARLOW	20	27	134	0
MALDON	23	23	7	0
ROCHFORD	21	3	44	0
TENDRING	17	30	52	7833
UTTLESFORD	30	30	13	0
<b>TOTALS</b>	<b>444</b>	<b>429</b>	<b>682</b>	<b>10063</b>

## LOCAL HIGHWAY PANELS MEMBERS GUIDES - KEEP UP TO DATE!

Did you know you can click on your area on the [Local Highway Panel web pages](#) to see all the Guides, including the latest updates: Winter, Quiet Lanes and Rangers Service. Guides are constantly being updated.



 **Missed an issue? [Highways Highlights](#) back issues can be found [here](#)**

This page is intentionally left blank



# Agenda Item 6

## Chairman's Events June

<b>Date</b>	<b>Event</b>	<b>Venue</b>	<b>Attending</b>
Tuesday 4 June	Voluntary Action Celebration Event	St John's Church, Epping	Chairman of Council
Thursday 13 June	Essex West Girlguiding Jack Petchey Awards	Queen's Theatre, Hornchurch	Chairman of Council
Saturday 15 June	Official Opening of	Waltham Abbey Leisure Centre	Chairman of Council
Saturday 15 June	LB of Enfield Annual Mayors Day	Capel Manor College	Chairman of Council
Sunday 23 June	Southend on Sea Annual Civic Service	St Margaret's o Antioch Church, Leigh on Sea	Vice Chairman of Council
Monday 24 June	Basildon BC Annual Civic Service	St Martin of Tours Church, Basildon	Vice Chairman of Council
Monday 24 June	Armed Forces Day		
Friday 28 June	eNgage 19	The Spotlight Theatre, Hoddesdon	Chairman of Council
Saturday 29 June	Colchester Garrison Show	Abbey Field, Colchester	Chairman of Council

This page is intentionally left blank

## EPPING FOREST DISTRICT COUNCIL

### Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

*This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in*

<b>Decision to be called-in:</b>
<b>Decision reference:</b>
<b>Portfolio:</b>
<b>Description of decision:</b>
<b>Reason for call-in</b>

**Members requesting call-in**  
(3 members of the Overview and Scrutiny Committee or 5 other members)

Members Name:	Signed:
<b>Lead member:</b>	
Office Use Only: Date Received:	

This page is intentionally left blank